

LEETSVALE CARAVAN PARK FIRE EVACUATION PLAN

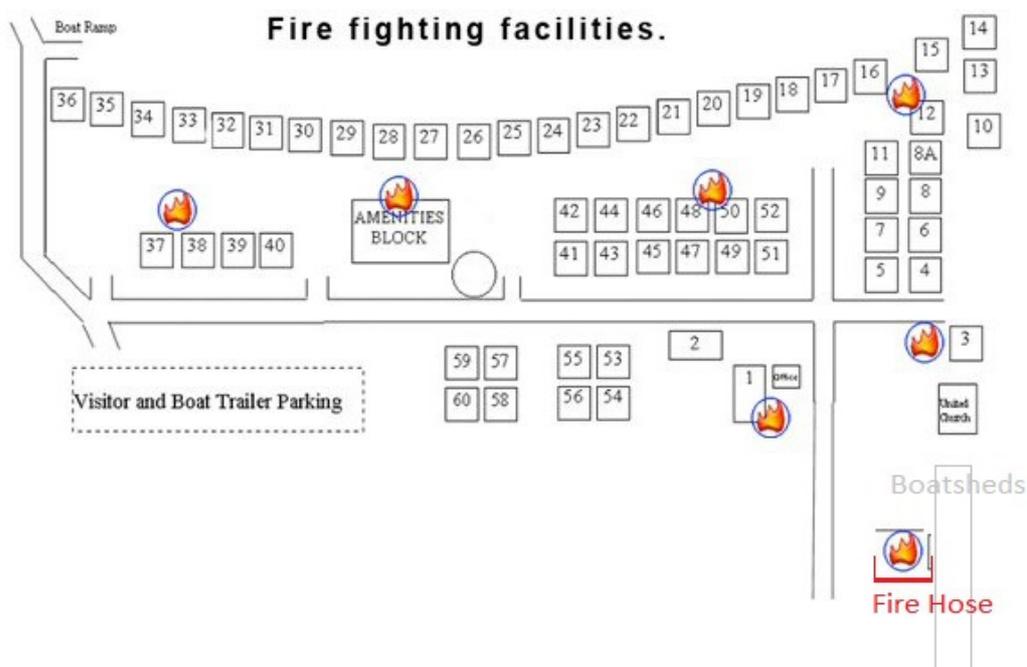
Large Bush Fires

Large bush fires are potentially deadly. If the danger is *catastrophic* or *extreme* you are strongly advised to stay away from the area as it is highly unlikely that any of the vans would be defensible in an immediately threatening fire due to the nature of their construction. Lives must not be risked for property. If a serious fire threatens while people are already on the Park it is important that everyone assembles at the safest spot, in this case the beach, when a roll-call can be taken and responsibilities assigned. It is essential that one person acts as co-ordinator and that everyone else co-operates to pass on information so that there is a single point of reliable knowledge about the state of the fire and people's safety.

1. The fire co-ordinator will be Graham Hall unless a member of the bush fire brigade is on hand. Graham will organise people to be fire spotters and hose users.
2. If Graham is not present everyone should gather on the beach and appoint another person as the fire-co-ordinator. Fire spotters or hose users can then be appointed as necessary.
3. The only hoses which should be used are those designed for fighting the fires because success in saving lives and property will depend on the water pressure. Therefore all tap hoses or sprinklers must remain off unless advised by the coordinator.
4. Fire fighting pumps will be used for water to fight the fire. As a general rule the electricity would be turned off at the power board, but only after checking if there is sufficient flow for the fire-fighting pumps. If not, the electricity will remain on.
5. As noted, in case of a major fire, the point of assembly will be the beach. We need to rely on each person to look around and ensure that no-one, to their knowledge, is missing from the group and a rollcall should be taken. Each person should be on the lookout for neighbours on either side of them, in particular children, elderly or disabled people and for those people who may be in more isolated areas of the Park. Dogs must be taken with you and safely tied up on the beach.
6. If evacuation from the beach appears needed a decision will be made at the time about whether it is possible to put boats on the water to carry people to safety.
7. All vehicles and boats should be parked where boat trailers usually go, which is in a clearing. They should not be parked near bushland or dense undergrowth. People who own boats may be asked to arrange for help in taking their boats to the river for evacuation in the event of serious danger.
8. People wishing to drive away from the park must find out from the Fire Brigade if it is safe to drive on the road and in which direction it is safe to drive and they must let others know they are no longer going to be on the Park.

Caravan or Building Fires

1. Make sure no-one is in the van or building if possible. Be aware that the building may have flammable items stored in them or that materials used in furniture or construction may be toxic if inhaled.
2. For small internal fires each van must have a fire extinguisher and fire blanket.
3. For larger fires, only fire fighters should be in the vicinity of the burning van, everyone else should leave the area.
4. Those designated as fire fighters should use the fire fighting equipment near the building and the park fire hoses.
5. If needed garden hoses may also be used in van fires.



You should keep your roof and gutters clear of leaves and debris. You must not clutter or store flammable materials under or around your van or in the walkway between you and your neighbours.

Please be aware of fire danger in and around your own and your neighbours' vans on either side of you as the vans are in close proximity and a fire could spread easily from van to van.

Please ensure you have a smoke alarm with a hush button. It is now the law.

Your occupancy agreement requires that you also have a fire extinguisher and fire blanket in your van. Prompt action with a small fire could prevent catastrophe. Please remember to keep your insurance up to date.